

**TO - DO LIST for Military Sunday May 25, 2008**  
**Everyone to wear RED - WHITE - BLUE on Military Sunday**

Item	Sign-Up	General - Building	Due Date	Volunteer/Assigned
1		Parking Lot Cleaned and possibly patched	24-May	TBD
2	YES	General Landscape Clean-up	24-May	As many volunteers as possible
3		Extra Pick-up for Dumpster	19-May	Sis. Lana Anderson
4		Red-White-Blue Flowers planted around Flag Pole Base and around Sign	24-May	Bro. Sam W.
5		Church Sign changed to "Military Appreciation Service May 25 @ 1:30 p.m."	19-May	Sis. Lana Anderson
6		2 Patriotic Banners hung in main sanctuary	ASAP	Raymond Slone
7		Set-up Crew for Military Reception in GAC Youth Chapel (seating for 100+)	23-May	4-6 Volunteers Required
8	YES	Clean-up Crew for Military Reception in GAC Youth Chapel	25-May	4-6 Volunteers Required
9	YES	Refreshments and desserts need for Reception in GAC Youth Chapel	25-May	4-6 Volunteers Required
<b>Guest Ministry</b>				
10		Increase staffing levels for Greeters work in conjunction with Ushers	25-May	Bro. Brad Smith
11		Purchase small flags	ASAP	Sis. Lana Anderson
12		Distribute Small Flags to guests	25-May	Bro. Brad Smith
13		Follow up Letter	2-Jun	Pastor Mangold
14		Distribution of DVD's to Guest List (1 per home) - Determine after service	2-Jun	Bro. Brad Smith
15		Sign up Sheet for Veterans at Grace wishing to participate in Uniformed Color Guard	NA	Color Guard probably not happening
<b>Ushers</b>				
15		Increase staffing levels for Ushers work in conjunction with Greeters	25-May	Bro. Anthony Saber (Acting Lead Usher)
16		Section off a portion of the seating for "Military Personnel Only" (preferential seating)	25-May	Bro. Anthony Saber (Acting Lead Usher)
21		Parking Lot Sectioned Off for Rifle Salute (North side of parking lot)	N/A	N/A
22		Need to monitor Parking Lot to prevent parking in sectioned area (Rifle Salute Area)	N/A	N/A
<b>Multi-Media</b>				
17		Pre-Service multi-media looped (Pastor Mangold DVD's)	25-May	Bro. Doug Larsen
18		Ensure DVD Player is operational for pre-service DVD's	25-May	Bro. Doug Larsen
19		Multi-Media during Service - See Service Schedule (Pastor Mangold)	25-May	Bro. Doug Larsen
20		Update previous year's Military Appreciation Presentation	25-May	Bro. Doug Larsen
21		Flag back drop (D. Larsen .mpeg file) - Entire Service	25-May	Bro. Doug Larsen
<b>Photo/Video</b>				
22		Entire service to be recorded to DVD with Kyle Kingsley School Equipment	25-May	Bro. Russ Thompson
23		Photos of entire service	25-May	Bro. Greg Stewart
24		DVD's to be duplicated and Patriotic label applied for Guest Follow up (See Guest Ministry)	6-Jun	Bro. John Wallace Sr.
<b>Choir</b>				
25		2 Patriotic Songs	25-May	Bro. Russ Thompson
26		King's Choirs (Children) - Proud to be an American	25-May	Sis. Amie Kelp
27		National Anthem	25-May	Sis. Melissa Moses/Sis. Rachel Blaszyk
<b>Promotion</b>				
28		Notify local paper of event (preferably for Sunday Edition on 5/20/07)	19-May	Sis. Lana Anderson
29		Print flyers for handing out and have them available in the lobby	ASAP	Sis. Lana Anderson
30		Print flyers for handing out in the neighborhoods (300 - 500)	ASAP	Sis. Lana Anderson
31		Hand out flyers to friends and family	ASAP	EVERYONE
32	YES	Hand out flyers in neighborhood	May 22-24	Bro. Breza
33		Service Program with Patriotic Motif (Pastor Mangold to provide details and schedule)	25-May	Sis. Heather Larsen